

Telephone Checklist for Bomb Threat

Time call received: _____ Time call terminated: _____

Exact words of the caller: _____

Questions to Ask –

(Be calm, delay caller, ask to have message repeated)

Time that the bomb is set to explode? _____

Where is it located? _____ Floor _____ Area _____

Is it in the open? _____ Disguised? _____ Concealed? _____

What kind of bomb? _____

Why was it placed? _____

How did it get into the school? _____

Description of voice

Male _____ Female _____ Calm _____ Frightened _____

Young _____ Middle-Aged _____ Old _____

Accent _____ Slang _____ Educated _____

Background noise (type of noise) _____

Additional Information: _____
